



## Residential Youth Care, Inc.

2506 1st Ave Ketchikan, AK 99901 Phone (907) 220-7949 Fax 907-885-6613 covidrelief@rycalaska.com

### **Residential Youth Care, Inc. Community Wellness Activities Mini-Grant Guidelines**

Residential Youth Care, Inc. received a grant award from Alaska Community Foundation and is now accepting applications for socially-distanced activities that support Community-wide Wellness. Examples of some of the activities we will consider are health fairs, community scavenger hunt, health educational events, drive-in movie theatre event, disc golf, etc. We encourage all eligible organizations to apply based on one or more of the following criteria:

#### **Organization Eligibility:**

- ✦ Organizations must be designated a 501(c)3, a public agency or business ; and
- ✦ Organizations must have been in existence for at least 3 years; and
- ✦ Organization must be located in Ketchikan, Alaska.
- ✦ Mini grants must be awarded to beneficiaries through an agency; individuals cannot directly apply or receive grant funds.
- ✦ Provide safe and healthy activities for the youth and families of Ketchikan
- ✦ Implementation of COVID-19 mitigation best practices (social distancing and masks)

#### **Organizations NOT eligible:**

- ✦ Political causes, political action committees, or campaigns;
- ✦ Organizations that are adjuncts to for-profit organizations;
- ✦ Awarded to beneficiaries through an agency; individuals cannot directly apply or receive grant funds.

**Project Eligibility:** The proposed project must have a focus as stated above, must take place in the City of Ketchikan, the City of Saxman, or Ketchikan Gateway Borough.

This grant cannot fund:

Capital expenditures (including acquisitions or equipment), or any building, renovation or remodeling of facilities;

Deficit reduction/ bad debts, contingencies, fines/penalties, interest payments, litigation costs, or any other comparable financial costs;

Contributions to cash reserves and/or endowment funds;

Lobbying or attempting to influence federal, state, or local legislation;  
Fundraising events, activities, and related expenses (e.g., benefits, dinners, etc.);  
Awards, prizes, or scholarships for use outside the applicant's programming;  
Tuition for academic study;  
Projects benefiting for-profit organizations;

**Grant Request:** Requests may not exceed \$2,000. Awards are limited to one per organization. Grant funds must be expended by December 31, 2020. The application deadline for project proposals is October 30, 2020 or until funds are expended.

**Applying for Grant:** Requests are accepted on a rolling basis. To submit an application, please go to the RYC website at [www.rycalaska.com](http://www.rycalaska.com). Allow 7-14 days for review and determination by RYC and may contact you during the review process.

**Grant Payment Schedule:** Grantee will sign an award agreement before receiving funds. Once approved, grants will be awarded in total.

**Acknowledgement:** Grantees must acknowledge the grant in all project publicity and materials with the Residential Youth Care, Inc. logo and statement "[Name of Grantee] is supported by the RYC Community Wellness Activities Mini-Grant."

**Recordkeeping:** Grantees must keep information (including description and photos of the project, press or publicity about the project including use of logo or acknowledgement statement, and financial records) for the final report. In addition, records regarding grant activities and financials should be maintained for at least five (5) years after the project is completed; such records must be available for audit by RYC representatives.

**Final Report:** A final report will be submitted to Dustin Larna at [dustinl@rycalaska.com](mailto:dustinl@rycalaska.com). This report will be due January 5, 2021.

If you have any questions, feel free to call our office at (907)220-7299.